

# CROSSOVER

## Healthcare Ministry

### **BiLingual HIV Case Manager / Counselor** **Job Description**

**Cross Over Health Care Ministry** is a network of clinics that offer primary medical, dental and vision care to low income residents who are low income and do not have medical insurance. Our full time clinics are located on Cowardin Avenue in South Richmond and Quioccasin Road in Western Henrico County.

**Cross Over Health Care Ministry's Mission:** We are called to provide health care, promote wellness, and connect community talents and resources with people in need in the name of Jesus Christ.

**Cross Over Health Care Ministry's Vision:** A healthy, vibrant community where every person is restored by the compassionate, healing love of God.

**Overall Responsibility:** To provide medical social work intervention and case management services to HIV infected and affected individuals enrolled in the HIV program at Cross Over Ministry.

**Reports To:** Social Work Program Manager

#### **Key Responsibilities:**

- Discuss the HIV related programs and services to prospective patients
- Provide counseling to patients receiving HIV testing
- Eligibility screening and intake for new patients
- Social work intervention and case management services for HIV patients
- Medical translation
- Patient advocacy and referral to external resources
- Chart management
- Compliance with reporting and outcomes management mandated by HIV programs

**Hours:** 40 hours per week. Generally 8:30 – 5:00, but some evening and weekend work will be required.

#### **Key Qualifications:**

- Strong interpersonal skills
- Good computer skills
- Minimum of one (1) year social work experience
- Ability to work with diverse group of people
- Bilingual in Spanish/English.
- Bachelors degree in Education, Social Work, or a related field
- Licensed or in the process of becoming eligible for license as an LCSW preferred